**North Somerset Council**

**Multi-Agency Risk Management (MARM) Risk Management Plan**

**This document has been approved by North Somerset Safeguarding Adults Board. Instructions on how to use this plan are below.**

Name of person at risk:………………………………… …………… Date of Birth:…………………………………………………………………

Lead Agency:……………………………………………………………Date of review meeting: ……………………………………………………………

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| --- | --- | --- | --- | --- |
| **Date of Meeting** | **What is the concern?**  *What is the risk? Potential harm caused to person or someone else.* | **What could be done to reduce the risk?** | **Agency** | **Update**  *Has the risk increased, reduced or been mitigated? Record any new actions and the agency responsible.* |
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**Instructions for Risk Management Plan**

1. This Risk Management Plan is designed to be used at the Review MARM Meeting and subsequent Review Meetings to keep a record of whether the risks have been mitigated.
2. At the Initial MARM meeting the Chair and partner agencies will decide on the risks and actions for the Risk Management Plan, these actions are designed to reduce the risk of harm.
3. The Lead Agency will be sent a copy of the Risk Management Plan and asked to complete/ coordinate the actions identified in the plan.
4. At the Review meeting, the Lead Agency and the attendees assess whether the actions have resulted in the risk being mitigated.
5. Add on new risks and actions to the Risk Management Plan if necessary.
6. If the risk remains unmitigated consider convening further Review MARM Meetings.
7. Use a new Risk Management Plan for each meeting (if information is still relevant this can be copied over).

Risk Matrix:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Likelihood** | **Severity** | | | |
| **1. No risk of injury/harm** | **2. Slight risk of injury/harm** | **3. Moderate risk of injury/harm** | **4. Serious risk to life** |
| **4. Certain to happen** | Low | Significant | High | High |
| **3. Likely to happen** | Low | Moderate | Significant | High |
| **2. Moderately likely to happen** | Low | Moderate | Significant | High |
| **1. Unlikely to happen** | Low | Low | Moderate | Significant |