**North Somerset Council**

**Review Multi-Agency Risk Management (MARM)**

**Meeting Minutes**

*Information discussed by the agency representative, within the ambit of this meeting is strictly confidential and must not be disclosed to third parties without the agreement of the partners of the meeting.*

*All agencies should ensure that the minutes are retained in a confidential and appropriately restricted manner. These minutes will aim to reflect that all individuals who are discussed at these meetings should be treated fairly, with respect, and without improper discrimination. All work undertaken at the meetings will be informed by a commitment to equal opportunities and effective practice issues in relation to race, gender, sexuality, and disability.*

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| **Date of Meeting:** | |
| **Attendees:** | **Agency:** |
| **Apologies:** | **Agency:** |

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| **Confidentiality and Information Sharing Statement** |
| The confidentiality and information sharing statement was read out and all participants at the meeting agreed to abide by the terms therein. |

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| **Person’s Details:**  Name:  D.O.B:  Address: |
| **Update of case (lead agency)**   * Person’s view. * what actions have been completed from the Risk Management Plan? * Have the risks been reduced or mitigated? * review of mental capacity. |
| **Scale Question: From 1 – 10, how does the adult at risk feel regarding the concerns that have been**  **raised?**  **1 = Unconcerned about the risks.**  **5 = Understands they need some support.**  **10 = Wants support to mitigate the risks.**  **Score:** |
| **Any new information from agencies?** |
| **Any new risk(s) identified? *update MARM Risk Management Plan with new risks and actions*** |
| **Does this case need to remain open to MARM?** |
| **If yes, date of Review Meeting:** |
| **If no, lead agency completes Closure Summary form.** |