

Business Plan 2023-2024

What will the main board do?

All core partners will ensure that NSSAB are provided with the appropriate information to be assured that all are consistently safeguarding adults across North Somerset and are working in accordance with the Care Act 2014 and the Statutory Guidance. By committing to these actions, we will be supporting the delivery of our strategic aims.

- Better oversight of the subgroup - relaunching/ recreating/ review terms of reference on all, having a deputy chair on each/ ensuring the chairs have the support they need in the form of a regular meetings and connection.
- We need to recruit to a Business Support Officer and strengthen the administration on the board.
- MOU/ Constitution – roles and responsibilities need to be clearer, and all members should be refreshed on their commitments.
- We need better partnership working and to work on strengthening our links with other boards.
- We are committed to reviewing the strategic aims and plan that is seen above, to ensure the board is focused and clear on what we are delivering. We also need to work on a vision and mission statement which incorporates shared values and principles.
- We need a better focus on coproduction and bring the voice of lived experience into the board.
- To complete our annual report for 2022-2023.
- To work with the LGA in a review of BNSSG boards.
- To review budgets and resources for the board with all funding partners to ensure that we have a board that can deliver its strategic responsibilities.

What will the subgroups do?

Subgroup: Safeguarding Adults Review (SARs)

The aim of this group is to support the NSSAB Independent Chair in commissioning and overseeing SARs and other learning reviews of practice. The Committee meet monthly to discuss any business and hear new SARs referrals.

- Our strategic aims of Preventative Safeguarding and Quality of Care will see action by this group developing a better process for SARs, in line with the SAR quality markers to ensure we have a clearer vision. This will enable us to embed learning in a timelier way and have a better partnership perspective to take this forward.
 - SAR Process development to be reviewed and refreshed.
 - SAR Committee Group relaunched, and membership reviewed.
 - SAR Toolkit to be developed for the website.
 - Better links for SAR on the website.
 - Recommendations of SARs into Action Plans
- Thematic Review: Self Neglect Recommendation Twelve: NSSAB should review its current arrangements for commissioning and undertaking SARs.
- Our strategic aim of Transitional safeguarding will take an action here to look at a case example and work with the children's partnership and safer communities to develop some shared learning that can be used to strength the gap in this area.
- Our strategic aims around tackling Adult Exploitation and Domestic Abuse can be supported by ensuring that we are feeding back evidence from cases heard at the committee that could help to action our delivery here.

Subgroup: Learning and Development (L&D)

The aim of this group is to ensure that learning, development and training is in place for the local workforce in relation to safeguarding adults meets high quality standards and reflects the issues and themes identified by the NSSAB.

- All our strategic aims will benefit from our actions of relaunching this subgroup with a new chair and ToR and membership. This will help us share learning consistently and in a timely way.
- SAR Learning embedded.
- Using resources effectively and working jointly with other boards to promote learning and development.

- Online learning, webinars, podcasts etc.
- Launching the new threshold support tool will help us meet our strategic aims, particularly around preventative safeguarding and quality of care as it will help the public and providers have a better understanding of what safeguarding is and what is required.

Subgroup: Policy and Procedures (P&P)

The aim of this group is to take responsibility for ensuring that the policies and procedures of NSSAB are up to date and relevant. The group undertakes regular review of existing policies and procedures. It identifies and responds to developments in best practice; local, regional and national learning as well as policy and legislative change.

- A review of the P&P work plan is needed to identify resources needed to implement our strategic aims.
- The launch of the threshold support tool will see us incorporate all our strategic priorities as it focuses around different areas of abuse and neglect, such as domestic abuse, exploitation. The tool will help with preventative safeguarding and quality of care by helping the public and providers have a better understanding of safeguarding adults.

Subgroup: Quality and Performance (Q&P)

The aim of this group is to provide NSSAB with appropriate information to be assured that all partners are consistently safeguarding adults across North Somerset.

- Relaunch the group with a new chair and ToR and membership.
- Increase Data for the board and identify what management information is required for the board to function effectively.
- Review trends overall and inline with our strategic priorities, such as exploitation and having an understanding of north somerset demographic, domestic violence and younger people.

Subgroup: Communication and Community Engagement

This is a new subgroup to be launched and aim of is to have a wide membership of community organisations/ lay members/ service users and carers to ensure we can hear the voice of those with lived experience and bring coproduction into the board. It will also have a focus on community communications and ensure safeguarding adults in North Somerset is visible.

- New subgroup to be launched and ToR needed.
- This subgroup will help us meet some of our strategic aims by increasing community awareness and the promotion of safeguarding adults in north somerset.
- Membership consideration
- Oversight of the website – develop a more inclusive approach.
- Vision and mission statements to be informed by people with lived experience.
- Co-production and lived experience to be brought into the board.

Subgroup: Tackling Exploitation

The aim of this group is to work on tackling exploitation of adults at risk in north somerset and work with other partnerships/ boards to ensure we are joining up our work and not duplicating it.

- Relaunch the group with a new chair and ToR and membership.
- The group will help deliver the strategic aim of tackling exploitation and oversee the development of a Adult Exploitation Strategy.
- The group will help deliver the strategic aim of transitional safeguarding by working closely with the child exploitation group to look at the gap between the services.

How will we know we have achieved it?

- Audits and feedback to be gained.
 - From board members re roles and responsibilities and clarity.
 - From the community
 - LGA Review and feedback
- Well-functioning Subgroups
 - Good levels of output
 - Good attendance
 - All have ToR
 - All have co/deputy chairs
 - Evidence of joint work with other boards
- Board attendance
- Co-production and the lived experience of adults will be present on the board and subgroups.
- SAR recommendations have action plans and regular updates to monitor progress.
- Website refreshed and evidence of being more inclusive
- Monitoring of the website and how valuable it is to organisations and public – review data of its use and include a feedback option
- Clear view on trend in the North Somerset and updated in the annual report.
- Evidence of their launch and later evidence of their use, i.e. Threshold tool, MARM, training etc.
- Evidence of new documents/ policies and procedures
- Review our strategic plan and update to be evidence in the Annual report.
- Budget and resources are enabling the board to carry out statutory functions

Our strategic priorities can be found in our [2021-2022 Annual Report](#) on pages 25-27.

We continue to review our priority areas for action as we consider recommendations from our recent partnership Development Sessions, Safeguarding Adult Reviews, Thematic Reviews, local audits, data from across our partnership and from the views of people with lived experience.